

IN THE CIRCUIT COURT OF THE TWENTIETH JUDICIAL CIRCUIT IN AND FOR LEE COUNTY, FLORIDA
CIVIL ACTION

CASE NO:

_____/

STANDING ORDER
CIRCUIT CIVIL CASES IN THE TWENTIETH JUDICIAL CIRCUIT

PURSUANT to Florida Rule of Civil Procedure 1.200 (b) and (d) (4) as amended effective January 1,2025, Florida Rule of Judicial Administration 2.545, the parties are ordered to adhere to the following information and procedures applicable to civil lawsuits in the Lee County Circuit Court.:

1. **SERVICE OF THIS ORDER.** The Plaintiff is directed to serve a copy of this order with each Summons issued in this case. One copy of this Order is to be filed with the Clerk of the Circuit Court with proof of service. The Plaintiff shall pay the appropriate statutory clerk's fees on copies for each Standing Order issued and attached to the Summons.

2. **CIVIL CASE MANAGEMENT SYSTEM.** The Supreme Court of Florida has established guidelines and directives for the prompt processing and resolution of civil cases and the issuance of a case management plan to help meet those guidelines. In contested cases (other than residential foreclosure, involuntary commitment of sexually violent predators, Extraordinary Writs, 90 day Notice of Medical malpractice Claim and Administrative Appeals), The Court will issue a Case Management Plan 120 days from the date of the filing of a case. However, if it becomes necessary to amend the court issued Case Management Plan, the parties may submit an Agreed Case Management Plan subject to the courts approval, or if the parties cannot agree on an Amended Plan the parties may request a case management conference.

The Agreed Case Management Plan in fillable format may be accessed on the Court's website at: <http://www.ca.cjis20.org/web/main/civil.asp>. If a Case Management Conference is scheduled, attendance by trial counsel and those parties who are not represented by counsel is mandatory. Agreed Case Management Plans are to be submitted to Lee County Civil Case Management by email in Word format to LeeCircuitCivilCM@ca.cjis20.org or if no access to email then mailed to Lee County Civil Case Management 1700 Monroe Street Fort Myers, Fl. 33919. **DO NOT** file case plans with the Clerk of Court.

3. **ALTERNATIVE DISPUTE RESOLUTION (ADR).** ADR provides parties with an out-of-court alternative to settling disagreements. The Court requires the parties to participate in ADR prior to trial. Mediation is Mandatory unless the parties agree to another form of ADR. Mediation is a conference at which an independent third party attempts to arrange a settlement between the parties. The Court, at its discretion, may order the case be referred to NON-Binding Arbitration. Non-Binding Arbitration is a process in which the Court refers a case to a registered arbitrator or panel of arbitrators who will hear evidence and make an award. That award may become a final judgement in the case if a Notice of Rejection of the Arbitration Decision and Request for Trial is not filed pursuant to FRCP 1.820(h).

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4. **FAILURE TO PROSECUTE.** The Court will issue a Notice of Intent to Dismiss a case if there is no record of activity within a ten (10) month period of time.

5. **RULES OF PROFESSIONALISM.** The Twentieth Judicial Circuit has adopted Administrative Order 2.20, which sets forth standards of professional courtesy and conduct for all counsel or pro-se litigants practicing within the Circuit. The Court requires that all familiarize themselves and comply with Administrative Order 2.20. Administrative Order 2.20 may be viewed on the Court's website at: http://www.ca.cjis20.org/web/main/ao_admin.asp

DONE AND ORDERED in Chambers at Fort Myers, Lee County, Florida on

Michael T. McHugh (electronically signed)
Administrative Circuit Judge

******Original on file in the office of the Circuit Court Administrative Judge, Lee County**