**ATTORNEY CHECKLIST FOR UNCONTESTED DISSOLUTIONS**

**IN COLLIER COUNTY**

**The following checklist is required when your case is submitted for a Final Judgment**. Please confirm all relevant documents below are included with the filing date for each.

**Enter the filing date for each of the following documents:**

\_\_\_\_\_\_\_\_ Civil Cover Sheet/General Information Sheet

\_\_\_\_\_\_\_\_ Notice of Related Cases

\_\_\_\_\_\_\_ Petition for Dissolution of Marriage

\_\_\_\_\_\_\_\_ Certificates of Compliance with Mandatory Disclosure

\_\_\_\_\_\_\_\_ Answer & Waiver

\_\_\_\_\_\_\_\_ Copy of Florida Driver License, Florida ID card, Florida voter registration card or

Affidavit of Corroborating Witness. (Please redact any sensitive information as required by law).

\_\_\_\_\_\_\_\_ Notices of Social Security Numbers for BOTH parties

\_\_\_\_\_\_\_\_ Financial Affidavits for BOTH parties

\_\_\_\_\_\_\_\_ Marital Settlement Agreement

\_\_\_\_\_\_\_\_ **CASES WITH MINOR CHILDREN: ADDITIONAL REQUIREMENTS**

\_\_\_\_\_\_\_\_ UCCJEA: confirm the court has jurisdiction over the children

\_\_\_\_\_\_\_\_ Certificates of completion for the parenting course requirement for BOTH parties

\_\_\_\_\_\_\_\_ Parenting Plan

\_\_\_\_\_\_\_\_ Child Support Guidelines Worksheet (**Must agree with child support stated in**

**the FJ**). Motions to Deviate from the Child Support Guidelines must be ruled upon by the assigned Judge. Date of Order on Motion to Deviate: \_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_ Child support payment provisions through the *Florida State Disbursement Unit*

*(FSDU)* unless otherwise authorized by the Court in the Final Judgment.

I hereby certify that all of the above relevant required documents are in the court file and the case is ready for a Final Judgment submission.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: Date:

Florida Bar Number:

Attorney for:

Address:

Email Address(es):

Phone: